Sample PRB Briefing

(JCTD Name & Acronym)
FY _____
Program Review Board
(Date of PRB)

Participants:

- **Lead Executive Agent:**
- **COCOM Sponsor:**
- **Oversight Executive:**
- **Operational Manager:**
- **Technical Manager:**
- **Transition Manager:**
- **Other participants/partners**

Organization and name of individual. Just Organization Is fine for Other Participants/Partners.

(JCTD Acronym)

Proposed Concept:

What the JCTD will do:

Any Significant Change(s) from CDB?

Key Technologies:

Any Significant Change(s) from CDB?

(JCTD Acronym)
Activities/Deliverables

Year 1:

    Planned Activities:

    Actual Activities:

    Planned Deliverables:

    Actual Deliverables:

Year 2:

    Planned Activities:

    Specific Deliverables Include:

Note: Deliverables can include 'Spirals' which deliver a product, capability or increment of a capability to a Warfighter and/or contributes notably to the JCTD effort.   A two-year JCTD can have two, one-year Spirals.   Deliverables can also include, design packages, Technical Data Packages, CONOPS, JCTD Residuals, technical demonstrations, hardware, software, training packages, operational utility assessment, etc.

(JCTD Acronym)
Current Success/Challenges

Key Successes to Date:

Spirals/Early Transitions:

Performance to Date: **(See below Note)**

Challenges to Successfully Completing JCTD

Challenges to Transitioning the JCTD

Note: Performance is an indication of the expected success of the JCTD. Original goals are being met, technologies and/or development/integration is expected to meet the needs of the warfighter that were used to justify the initiation of the JCTD. Are you on track to meet the needs of the warfighter?

(JCTD Acronym)
Funding

CDB Funding ($M)			
Organization	**FY12**	**FY13**	**Total**
(Organization & PE)			
Total ($M)			

Current Funding Commitments ($M)			
Organization	**FY12**	**FY13**	**Total**
(Organization & PE)			
Total ($M)			

(JCTD Acronym)
Schedule and Cost

Major Tasks	FY XX		FYXX		COST ($K)
	Jan-Jun	Jun-Dec	Jan-Jun	Jun-Dec	
Analytical Software Procurement (PSEAG Funded)	■ ■	■	■	■	2650
Develop CONOPS / TTP and finalize	███████████████				1980
OD Planning & Execution		████████████			3000
Architecture Development		██████████			350
Connectivity (Data Brokering Services)		███	██ ██		2200
Service Access Control Systems Modification		█████████			1400
▲Technical and ▲Operational Demonstrations	▲	▲	▲	▲	700
Technical Documentation	█████████████████████				1340
OM Management (Integration & Certification)			███		240
Independent Assessment			████		500
Technology Transition Agreement (TTA)			▲		

Status of Schedule: Show current schedule above but identify any major slips that have occurred in schedule since CDB, impact to JCTD and, if needed, any remedial actions underway to resolve. Signed TTAs are expected at the 12-month point in a JCTD regardless of JCTD length.

(JCTD Acronym)
Transition Strategy

Transition status | **(Green/Yellow/Red)**

What will be transitioned?

What is the status of the Transition Agreement?

Where will it be transitioned?   **Use 2 pages if necessary.**

Who is responsible for making it happen?

When will transition occur?

What are expected costs after transition and funding sources? Has funding been POMed? If so, including POM funding roll-up, PE#, etc. If not, what is plan?

Has the COCOM expressed desire to field the delivered JCTD product in-theater for Operational use?

Have there been any early Transitions? If so, provide a brief description of each event.

Identify any major issues:

(JCTD Acronym)
Summary

If red or yellow, provide brief explanation.

Funding	R/Y/G	
Cost	R/Y/G	
Schedule	R/Y/G	
Transition	R/Y/G	
Performance	R/Y/G	(See below Note)
Overall	R/Y/G	

Primary Successes:

Remaining Challenges:

Note: Performance is an indication of the expected success of the JCTD. Original goals are being met, technologies and/or development/integration is expected to meet the needs of the warfighter that were used to justify the initiation of the JCTD. Are you on track to meet the needs of the warfighter?

Back-Up Slides

JCTD Title (Font 32; Bold)

COCOM Sponsor: PACOM
OE: Mr./Mrs. Doe

FY??

Operational Problem:
- Provide the operation problem this JCTD is going to solve.

Specifics:
- Enter specific deliverables in Year 1 and 2

Technologies:
- Enter the technology(s) being used in this JCTD

FONT 12

FONT 11

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Requirement:
- Provide all relevant requirements for this JCTD (IPLs, STIPLs, etc.)

Competing Technology:
- Provide all competing technologies

Transition:
- Provide transition information

Funding ($K)	FY11	FY12	FY13	Total
Org 1	0	0	0	0
Org 2	0	0	0	0
OSD/RF	0	0	0	0
Total	0	0	0	0

Critical Non-Cash Resources:

Note: Font on the entire chart is "Calibri", font sizes differ

Issue(s):

(JCTD Acronym)
Funding Summary

JCTD Funding Plan - Dollars in Thousands (Fill In White spaces)							
(JCTD Title)				(Name of OE)			(Date)
1. Committed Partner Cash Contributions							
Organization	Funding	Type of	Program	(Year 1)	(Year 2)	(Year 3)	Total
							$ -
							$ -
							$ -
							$ -
							$ -
Total Committed Partner Cash Contributions				$ -	$ -	$ -	$ -
2. Uncommitted Partner Cash Contributions							
							$ -
							$ -
							$ -
Total Uncommitted Partner Cash Contributions				$ -	$ -	$ -	$ -
3. Committed JCTD Program Funds							
JCTD Program Funds	Pending	RDT&E/6.3	0603648D				$ -
Total Cash Contribution (Includes Committed & Uncommited Partner Cash and JCTD Program Cash)							$ -
4. Committed Partner Critical Non-Cash Resources (CNCR)							
Organization	Description of *Committed* Resource			(Year 1)	(Year 2)	(Year 3)	Total
							$ -
							$ -
							$ -
Total Committed Partner CNCR				$ -	$ -	$ -	$ -
4. Uncommitted Partner Critical Non-Cash Resources							
Organization	Description of *Uncommitted* Resource			(Year 1)	(Year 2)	(Year 3)	Total
							$ -
							$ -
							$ -
Total Uncommitted Partner Critical Non-Cash Resources				$ -	$ -	$ -	$ -
Risk Calculations							
% of Partner Cash Committed		#DIV/0!		**% of Cash JCTD Program Providing**			#DIV/0!
Note: *See Sheet 2 for definitions and criteria for Color Coding.*							

Reference Slides

Transition Color Coding Criteria for PRB

Green	**Transition is green if one of the following is being met:** **(1) A capability is funded or scheduled to become funded as part of an identified PoR. Documentation should show PE Number and in which POM funding is included.** **(2) The JCTD met the COCOM's objectives and a significant portion is adopted and/or residuals are fielded and sustainment funding is identified. Documentation should show PE Number and in which POM funding is included.** **(3) Some or all components are placed on GSA Schedule.** **(4) Capability adopted by industry for integration into an existing or new DoD program.**
Yellow	A capability is tentatively scheduled for possible incorporation into PoR, residual use, placement on GSA Schedule, or industry adoption (with no or partial funding).
Red	Unable to determine (1) technology will transition to PoR (2) residual will be used (3) components will be placed on GSA Schedule, or (4) technology will be adopted by industry.

Explanation of Terms on Funding Summary Chart

JCTD Funding Plan - Terms and Color Coding Guidance				
Committed Partner Cash Contributions	These are funds that have been committed to the JCTD by someone in the organization authorized to commit funds for that organization. This commitment should be in writing.			
Uncommitted Partner Cash Contributions	These are funds that have been identified by the organization that may be available to support the execution of the JCTD but have not yet been committed by the organization.			
JCTD Program Funds	These are the funds that would be provided by the JCTD Program Office if the JCTD is approved. They are pending until JCTD approval.			
Critical Non-Cash Resources	To be an acceptable Critical Non-Cash Contributions the resource must (1) be needed for the successful execution of the JCTD and be identified and described in the Implementation Directive and Management Plan (2) be an expense that would not occur if the partner was not supporting the JCTD. Normally sunk costs or past expenditure should not be included as a Critical Non-Cash Contribution.			
Committed Partner Critical Non-Cash Resources	These are non-cash resources that have been committed to the JCTD by someone in the organization authorized to resources for that organization. This commitment should be in writing.			
Uncommitted Partner Critical Non-Cash Resources	These are non-cash resources that are needed to execute the JCTD; have been identified by an organization as potentially available to support the execution of the JCTD but have not yet been committed by the organization.	**Green**	90% or greater of all non-RF cash resources are committed by headquarters Service reps and/or Flag/SES or equivalents.	At least 50% of cash is from non- Rapid Fielding funds.
Percentage of Partner Cash Committed	This equals the cash committed by the partners divided by the total of committed and uncommitted cash by the partners.	**Yellow**	60%-89% of all non-RF cash resources are committed by headquarters Service reps and/or Flag/SES or equivalents.	Between 25% and 49% of cash is from non-Rapid Fielding funds.
Percentage of Cash that is JCTD Program Funds	This equals the funds being provided by the JCTD Program Office divided by the total cash being committed by all partners to include the JCTD Program Office.	**Red**	Less than 60% of all non-RF cash resources are committed by Headquarters Service reps and/or Flag/SES or equivalents .	Less than 25% of cash is from non- Rapid Fielding funds.